

ABERFORD & DISTRICT PARISH COUNCIL

**Minutes of the Parish Council meeting held on Tuesday 19th November 2024.
Meeting held in the Oriel Room, St Ricarius Church, Main Street, Aberford,
commencing at 7.00pm.**

Present;

Councillors: Sarah Bradley (Chair), Nancy Griffiths, Phil Labbett, Ruth Reed,
and Tyler Wilson.

In attendance: Clerk to the Council; Barry Riley.

1.To receive and approve reasons for absence.

Councillor Taylor

The reason for not attending was accepted.

2. Disclosure of Interests.

No interests were disclosed.

3. Minutes.

RESOLVED: The minutes of the previous Parish Council meeting were approved and signed by the Chair Councillor Bradley.

4. Public Participation

a. No public in attendance.

b. No agenda items received.

c. It was noted that members of the public may not speak at any other time during the meeting unless invited to do so by the Chair.

d. No Ward Councillor in attendance.

5. Crime & Security.

a. The Clerk reported that the latest crime report on the Police.uk website for Leeds North-East, had shown eight crimes were reported in Aberford covering the month of September 2024. These were for anti-social behaviour, criminal damage and arson, vehicle crime, drugs and theft. Once again, the majority of offences occurred at the entrance of the village at its junction with the A64 and at the crossroads where Bunkers Hill meets Aberford Road.

b. The Clerk informed members that the next PACT meeting would be on 05th December 2024.

c. The link for reporting non-emergency crimes or Anti-social behaviour is

www.westyorkshire.police.uk

d.Community Alert scheme.

<https://www.westyorkshire.police.uk/west-yorkshire-community-alert>

6. Projects update.

a. The Clerk informed members that he had received a response from Savills (agents for the Parlington Estate), concerning a replacement noticeboard. They had commented that could accommodate the proposal, subject to the correct documentation being implemented. The Clerk was awaiting the documentation which would be distributed to members for comment.

b. Councillor Bradley had met with a contractor (see minute 11.f. 15th October 2024) concerning work to trees on land by the bus terminus. They recommended that the trees be removed, rather than work be done to reduce the crowns and overhang (see minute 6.b.15th October 2024). They would however be unable to provide a quote due to the scale of work required (see minute 11.d.).

7. Traffic/Parking issues, Aberford Main Street.

Members duly noted that the Harewood Highways meeting with Parish Councils would take place on the 16th December at 15.30pm. This meeting follows the meeting held on 14 July with Ward Councillor Robinson, all Harewood Parish Councils, Leeds CC Highways and Transportation Officers.

8. Correspondence received.

a. Having considered the requirements and demands of accepting and appointing someone to carry out a Blue Grit bin audit for Leeds CC, it was agreed to not do so.

9. Planning Matters.

a. The following applications and appeals were received and noted.

Applications

Planning Application /Appeal Reference	Address	Details
24/04357/FU	Lotherton Hall, Lotherton Lane, Aberford.	Installation of temporary canopy to courtyard
24/06288/FU	Lotherton Hall, Lotherton Lane, Aberford.	Installation of new playground equipment at the Lotherton estate, to expand on the existing facilities on the current designated play field area.

b. The following decisions and appeals were received and noted.

Decisions

Planning Application /Appeal Reference	Address	Details
24/04706/FU	Aberford Village Hall Main Street Aberford Leeds LS25 3DA.	Approved 30.10.24

10. To receive a report from the Clerk or Councillors on any new or minor ongoing matters.

Councillor Wilson informed members that he had registered online with ' Incredible Edible' (an urban gardening programme) and had attended a session at the Wildlife Area, as he was interested with the food growing around Garforth and putting a raised bed in Aberford. He would provide more information for further consideration. The Clerk informed members he had now met with the contractors who were to carry out work on the playgrounds following the Annual Report. Although some of the work had been done, some more parts were needed for the swings at Becksides and other work which had been identified (following the report), at Jubilee Field on the MUGA, would also need to be completed. This would mean a return to both sites, to complete the work.

The Clerk informed members that he was still liaising with Leeds CC Parks & Countryside, about the removal of moles from Jubilee Field which covered quite a large area and specifically around the Leeds CC play area signage.

11. Finance.

a. The report and content of the receipts, payments and balances was **RECEIVED** and agreed for appropriate governance.

b. The bank reconciliations as at 31.10.2024 were **APPROVED**.

c. The following invoices for payment and charges received were **APPROVED**.

Date prepared	Nov-24			
EFT Type	Details	Net	VAT	Total
BACS	B Riley- Clerk Salary			£0.00
BACS	B Riley - Home Allowance /Mileage	£22.00		£22.00
BACS	Hire of Oriel Room, St Ricarius Church	£20.00		£20.00
BACS	Lazenby Brown	£630.00	£126.00	£756.00
BACS	M.Gledhill Pest Control	£250.00		£250.00
B/Card	Ace Computers Systems Ltd	£93.75	£18.75	£112.50
D/Debit	Giff Gaff - Phone	£6.00		£6.00
D/Debit	HSBC - Bank Charges	£9.00		£9.00
D/Debit	Unity - Bank Charges	£6.00		£6.00
D/Debit	Nat West - Bank Charges	£4.90		£4.90
Total Payments		£1,041.65	£144.75	£1,186.40

TBC

d. Having considered the comments provided by the contractor (minute 6.b.) it was agreed that the quote received from Taylored Trees (see minute 11.f. 15th October 2024), for work to remove trees on land by the bus terminus, be accepted. Following their removal, they would be replaced preferably with Cherry Trees and a quote would be requested from the same contractor.

12. Matters for Information.

The information provided within the discussion was duly noted.

13. Date of next meeting.

Resolved; that the next Parish Council meeting will be on 17th December 2024 in the Oriel Room, St Ricarius Church, Aberford.

14. Matters to be discussed at the exclusion of the public and press.

The implementation of the new pay rates to the Clerk, applicable from the 01st April 2024, were noted and agreed.

Signed
Chair Aberford & District Parish Council

Date.....

The meeting closed at 7.42pm.