

ABERFORD & DISTRICT PARISH COUNCIL

**Minutes of the Parish Council meeting held on Tuesday 21st January 2025.
Meeting held in the Oriel Room, St Ricarius Church, Main Street, Aberford,
commencing at 7.00pm.**

Present;

Councillors: Sarah Bradley (Chair), Nancy Griffiths, Ruth Reed and Tyler Wilson.

In attendance: Clerk to the Council; Barry Riley.
5 members of the public.

1. To receive and approve reasons for absence.

Councillor Labbett.

The reason for not attending was accepted.

2. Disclosure of Interests.

No interests were disclosed.

3. Minutes.

RESOLVED: The minutes of the previous Parish Council meeting, were approved and signed by the Chair Councillor Bradley.

4. Public Participation

- a. Members of the Aberford Bowling Club were in attendance to listen to discussion concerning agenda item 8.
- b. No agenda items received.
- c. It was noted that members of the public may not speak at any other time during the meeting unless invited to do so by the Chair.
- d. No Ward Councillor in attendance.

5. Crime & Security.

- a. The Clerk reported that the latest crime report on the Police.uk website for Leeds North-East, had shown three crimes were reported in Aberford for the month of November 2024. Two were violence and sexual offences and the other a vehicle crime.
- b. The latest PACT meeting had taken place on 16th January at 18.30pm in East Keswick Village Hall.
- c. The link for reporting non-emergency crimes or Anti-social behaviour is www.westyorkshire.police.uk
- d. Community Alert scheme.
<https://www.westyorkshire.police.uk/west-yorkshire-community-alert>

6. Projects update.

- a. The Clerk informed members that he had signed the licence agreement with Savills (see minute 6. 17th December 2024.). A new noticeboard for placement on land at Parlington Lane could now be ordered.

7. Traffic/Parking issues, Aberford Main Street.

Although the Parish Council had not been able to attend (due to a communication error), the meeting with Leeds CC (see minute 7. 17th December 2024.) had taken place to finalise plans for the correct road safety measure to be put into place in Aberford.

8. Correspondence received requiring discussion.

- a. The Parish Council had become aware that Leeds CC were proposing to close a

number of bowling greens in the district ahead of the 2025 bowling season, for financial reasons. Members of the bowling club in attendance, had contacted the Parish Council seeking support to prevent the proposed plans. Councillor Wilson had also attended a meeting of the Harehills Park club (also named in the closures), to ascertain information on their future. The Chair had contacted Ward Councillors seeking help, which had led to a meeting with Leeds CC, resulting in any decision being delayed until the end of the current playing season. Following discussion about the capital receipts that Leeds CC may save on maintaining and cutting of the green, electricity and water, members of the bowling club commented that they paid for the utilities, as they owned the pavilion and had equipment to cut the green, therefore an enquiry concerning any lease agreement for the Leeds CC owned land, would be required for any future discussion. The Clerk was given permission to make enquiries on their behalf.

9. Planning Matters.

a. The following applications and appeals were received and noted.

Applications

Planning Application /Appeal Reference	Address	Details
24/06956/FU	Land Off Isabela Road (Former Naylor Security Fencing) Garforth.	Demolition of existing unit; erection of new office building with associated parking and landscaping.
24/07180/FU	Windsor Farm York Road.	Demolition of existing dwelling; erection of new dwelling.
23/06133/FU Appeal Number: 104914	2 Greystones Close.	Retrospective subdivision of existing detached dwelling into three self-contained flats.
Appeal against Enforcement for a planning breach. Number: 104916	2 Greystones Close.	Change of use of dwellinghouse into three self-contained units of accommodation.
24/07402/LI	Home Farm, Parlington Lane.	Listed building application for repair and remedial works to internal supports and beams including the erection of a supportive brick pier.
24/07230/FU	Yew Trees Main Street.	Change of use of two barns for use as catering equipment Installation training facilities and staff accommodation; with external and internal alterations including new rooflights windows and doors, AC Unit and flue.
24/06772/FU	Ridge Road Farm Ridge Road Micklefield	Variation of conditions 21 (Feedstock Tonnage), 23 (Delivery Times) and removal of condition 26

		(Storage Lagoon) to previously approved application 15/04960/FU (Application Ref: 21/07005/FU).
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With regard to planning application 24/07230/FU for Yew Trees, the Clerk was asked to submit comment concerning whether the provision of staff accommodation was permissible in a commercial operation.

b. The following decisions and appeals were received and noted.

Decisions

Planning Application /Appeal Reference	Address	Details
24/04357/FU	Lotherton Hall Lotherton Lane	Installation of removable canopy to courtyard. Approved 10.01.25

10. To receive a report from the Clerk or Councillors on any new or minor ongoing matters.

Councillor Wilson was still progressing the provision of an ‘Incredible Edible’ (see minute 10. 17th December 2024.) he was asked to contact Ward Councillor Robinson to get information about utilising land at Highfield Court/Road.

The Clerk informed members that the remaining work requirements to be carried out at both playground areas (see minute 10. 19th November 2024.), would be taking place later that week or early next week.

11. Finance.

a. The report and content of the receipts, payments and balances was **RECEIVED** and agreed for appropriate governance.

b. The bank reconciliations as at 31.12.2024 were **APPROVED**.

c. The following invoices for payment and charges received were **APPROVED**.

Date prepared	Jan-25			
EFT Type	Details	Net	VAT	Total
BACS	B Riley- Clerk Salary	£473.20		£473.20
BACS	B Riley - Home Allowance /Mileage	£22.00		£22.00
BACS	Hire of Oriel Room St Ricarius Church	£20.00		£20.00
BACS	HMRC	£371.80		£371.80
BACS	Microsoft 365 Subscription	£59.99		£59.99
BACS	Zebra Newsletter	£170.00		£170.00
BACS	Taylorred Trees	£1,575.00		£1,575.00
D/Debit	Giff Gaff - Phone	£6.00		£6.00
D/Debit	Unity Bank Charges	£6.00		£6.00
D/Debit	Nat West - Bank Charges	£2.45		£2.45
	Total Payments	£2,706.44	£0.00	£2,706.44

d. It was agreed that a precept request of £23000, based on the budget figures presented at the discussion group, would be made to Leeds CC for 2025– 26. This resulted in the precept not being raised from that requested last year.

12. Matters for Information for inclusion on the agenda of the next meeting.

Aberford Bowling Club lease.
Trees for the land at the bus turning circle, Main Street, North.

13. Date of next meeting.

Resolved; that the next Parish Council meeting will be on 18th February 2025 in the Oriel Room, St Ricarius Church, Aberford.

14. Matters to be discussed at the exclusion of the public and press.

There were no matters discussed that required the exclusion of the public or press.

Signed
Chair Aberford & District Parish Council

Date.....

The meeting closed at 19.54pm.